

NOVOCASTRIAN SWIM CLUB

MEET TIMEKEEPING DUTIES

Participation at many local swim events requires us as a club to provide timekeepers which is a condition of entry on meet programs and as a Novos member. We want you to be able to choose your timekeeping slot, but we can't keep chasing for the roster to be filled.

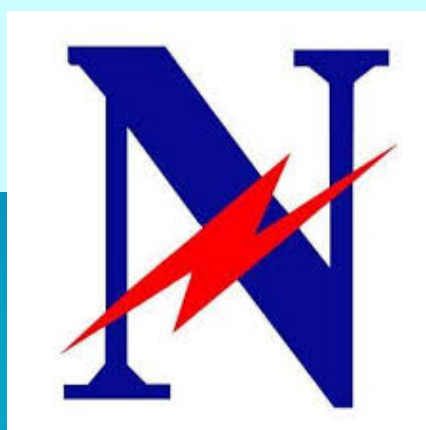
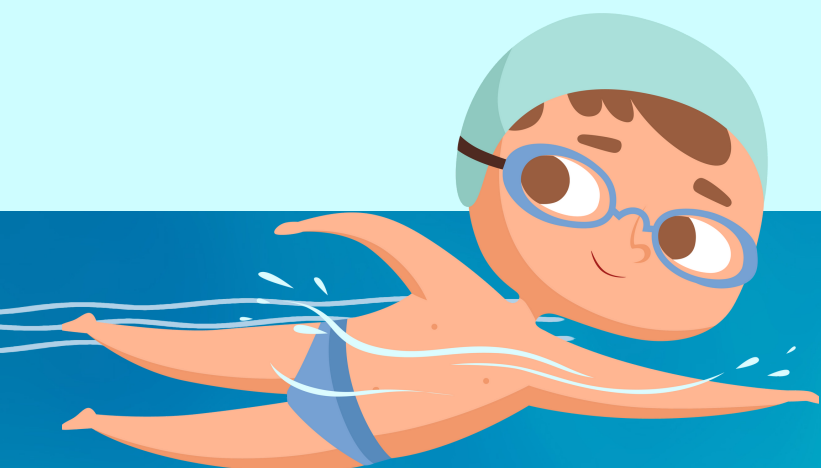
As soon as available, a timekeeping roster template is uploaded to Team App.

The roster is open to families for 48 hours to choose a preferred timekeeping timeslot.

After 48 hours remaining timeslots are allocated to attending families who have not self selected.

It is a family responsibility to check the roster and arrive for your allocated timeslot.

If for any reason you cannot carry out your timekeeping duty, it is your responsibility to organise a replacement or swap. Feel free to use the meet chat on Team App between the hours of 7am-8pm to arrange your cover or swap (Novo committee members are unable to do this for you).



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Grab a cuppa and read through the hints and tips to ensure you know what to do for timekeeping. Remember clubs are allocated timekeeping duties based on number of swimmers attending, not how many events they swim. Timekeeping is still required even if you are at the meet for 1 event!

Turn on notifications in Team App, so you know when to add your name to a roster.

It is fair for everyone if you have a child swimming in the later events of the meet to take the last shift.

Check Team App on the morning of the meet and familiarise yourself with who you are relieving and which lane/s we are allocated.

Reach out to Novos committee if you are unsure about how to timekeep or have a legitimate reason for needing to be exempt.

Sometimes unexpected things happen on the day. Jump in and cover a shift if need be. We are very grateful!

Be on time to ensure the roster works smoothly.

If you are no longer able to attend a meet, please let organisers know asap. This may have an impact on the timekeeping allocation to our club.

Many hands make light work and we greatly appreciate the time taken to carry out the volunteer duties at swim meets. This is what makes our club great and we all want to keep it that way!

Unfortunately families who do not carry out their timekeeping duties may be prevented from attending future meets or have their membership suspended. No one wants this to happen!